

Minutes
Nevada State Emergency Response Commission
Planning & Training Subcommittee Meeting
Professional Engineers and Land Surveyor's State Board Room
1755 E. Plumb Avenue, Suite 130
Reno, NV
April 6, 2006

Members Present

Carolyn Levering, Chair
Gary Corona
Margie Gunn (teleconferenced)
Steve Tognoli
Richard Brenner, Ex-Officio

Staff

Karen Kennard
Suzanne Adam
Bruce Ferrel
Glade Myler

Guests

Greg Befort
Harriet Ealy
Shalene Ferreira
Stacey Giomi
Craig Nixon
Russel Peacock
Scott Reed

I. Call to Order

Carolyn Levering called the meeting to order at 9:11 a.m.

II. Introductions

A quorum was present. Members, staff and guests introduced themselves as shown above.

III. Old Business

A. Approval of the February 23, 2006 meeting minutes

Gary Corona made a motion to approve the minutes of the February 23, 2006 meeting. Steve Tognoli seconded the motion which was approved unanimously.

B. Discussion/Review updates to hazardous materials emergency response plans and notifications of no changes to the plans submitted by Local Emergency Planning Committees (LEPCs)

Karen Kennard gave an update of the findings of LEPC noncompliance by the Sub-committee at its February 23 meeting. The Elko and Lyon LEPCs have not submitted a notice of plan review. The Pershing LEPC has not submitted a notice or meeting minutes. The Lander and Washoe LEPCs are now in compliance with plan review.

Additionally, there was notification but no meeting minutes from Clark, Douglas, Lincoln and White Pine. Minutes have been received from all of these LEPCs and, therefore, they are in compliance as far as their plan review is concerned.

Clark LEPC – Mr. Tognoli made a motion Clark LEPC is in compliance. Mr. Corona seconded the motion which was approved unanimously.

Ms. Levering abstained.

Douglas LEPC – Mr. Tognoli made a motion Douglas LEPC is in compliance. Mr. Corona seconded the motion which was approved unanimously.

Elko LEPC – Mr. Tognoli made a motion Elko LEPC is in compliance. Margie Gunn seconded the motion which was approved unanimously. Mr. Corona abstained.

Lander LEPC – Ms. Gunn made a motion Lander LEPC is in compliance. Mr. Corona seconded the motion which was approved unanimously.

Lincoln LEPC – Mr. Corona made a motion Lincoln LEPC is in compliance. Mr. Tognoli seconded the motion which was approved unanimously. Ms. Gunn abstained.

Nye LEPC – Found noncompliant

Pershing LEPC – Found noncompliant

Washoe LEPC – Mr. Corona made a motion Washoe LEPC is in compliance. Mr. Tognoli seconded the motion which was approved unanimously.

White Pine LEPC – Ms. Gunn made a motion White Pine LEPC is in compliance. Mr. Tognoli seconded the motion which was approved unanimously.

Lyon LEPC – After discussion, Ms. Gunn made a motion Lyon LEPC is in compliance. Mr. Corona seconded the motion which was approved unanimously. Mr. Tognoli abstained.

C. Discussion/Review LEPC questionnaires to identify declared levels of response and training required

Ms. Kennard suggested the Committee move on to New Business and revisit the questionnaires if there is time, or postpone it to another meeting. Ms. Levering advised the Committee would delay Section III Item C until the end of the meeting as time permits.

IV. New Business

A. Discussion/Review/Recommendation of fiscal year 2007 SERC grant applications

Ms. Levering stated it was not the purpose of the Committee to determine the merit of the applications only that the requesting LEPC is compliant with the plan, exercise and the request is made in conjunction with the declared level of response. The Subcommittee agreed Section IV Item B should be completed before Section IV Item A.

B. Discussion/Review exercise/incident reports submitted by LEPCs

Ms. Levering advised the Committee reviewed some exercise/incident reports at the last meeting and have some issues needing to be taken care of regarding exercise reports. Ms. Kennard stated the LEPCs out of compliance for not submitting exercise reports on the proper form are Lander, Nye and Storey LEPCs. Since the last Planning and Training

meeting, Lander and Storey LEPCs have submitted proper forms. Nye County submitted an after the action report and has not responded to the request for the proper form.

In addition, at the last Planning and Training meeting, Churchill, Elko, and Pershing LEPCs did not submit a report for an exercise or incident within the last year. Churchill and Pershing LEPCs have since submitted the report and are in compliance. Ms. Kennard stated Elko has had an exercise but has not submitted a report. Mr. Corona advised Elko should have faxed the report on April 5.

Storey and Lander LEPCs – Mr. Tognoli made a motion Storey and Lander LEPCs are in compliance. Mr. Corona seconded the motion which was approved unanimously.

Churchill LEPC – Mr. Corona made a motion Churchill LEPC is in compliance. Mr. Tognoli seconded the motion which was approved unanimously.

Nye LEPC – Having reviewed the file for Nye LEPC, Ms. Levering advised Nye is compliant in submitting a real hazmat event on the proper form, dated June 27, 2005. Mr. Tognoli made a motion Nye LEPC is in compliance. Mr. Corona seconded the motion which was approved unanimously.

Pershing LEPC – Mr. Corona made a motion Pershing LEPC is in compliance. Mr. Tognoli seconded the motion which was approved unanimously.

Elko LEPC – Found noncompliant

Revisited

A. Discussion/Review/Recommendation of fiscal year 2007 SERC grant applications

Ms. Levering stated the Committee will be looking at the applications to see if they are supported by the hazmat plan in each county and appropriate to the level of response.

Carson City – Stacey Giomi discussed what Carson City was requesting in the application. Mr. Corona made a motion to state to the Funding Committee Carson City's application and compliance issues are sufficient for Funding Committee review and approval. Mr. Tognoli seconded the motion which was approved unanimously.

Churchill LEPC – A discussion ensued about the knox box requested in the application. Mr. Tognoli made a motion Churchill is in compliance with the request for their level of response except the pole switches and the knox box entry key security boxes. Senior Deputy Attorney General, Glade Myler stated all agencies should consider requests for radios in compliance with the State Interoperability Plan. A discussion ensued about the purchase of radios.

Mr. Corona seconded the motion which was approved unanimously.

Clark LEPC – A discussion ensued about the difference of the amount of the quote and the request. The agency of the LEPC will pay the additional amounts. Mr. Tognoli made a motion Clark LEPC is in compliance with the request for their level of response. Mr. Corona seconded the motion which was approved unanimously. Ms. Levering abstained.

Douglas LEPC – Mr. Tognoli made a motion Douglas LEPC is in compliance with their level of response. Ms. Gunn seconded the motion which was approved unanimously.

Elko LEPC – Ms. Gunn made a motion the Elko LEPC is in compliance with their level of response contingent upon becoming compliant in the exercise requirement. Mr. Tognoli seconded the motion which was approved unanimously. Mr. Corona abstained.

Esmeralda LEPC – Mr. Tognoli made a motion Esmeralda LEPC is in compliance with their level of response. Mr. Corona seconded the motion which was approved unanimously.

Eureka LEPC – Mr. Corona made a motion Eureka LEPC is in compliance with their level of response. Mr. Tognoli seconded the motion which was approved unanimously.

Humboldt LEPC – Mr. Tognoli made a motion Humboldt LEPC is in compliance with their level of response. Ms. Gunn seconded the motion which was approved unanimously.

Lander LEPC – Mr. Tognoli made a motion Lander LEPC is in compliance with their level or response. Mr. Corona seconded the motion which was approved unanimously.

Lincoln LEPC – A discussion ensued about the request for the Tempest fan. Mr. Tognoli made a motion Lincoln LEPC is in compliance with their level of response. Mr. Corona seconded the motion which was approved unanimously. Ms. Gunn abstained.

Lyon LEPC – Ms. Gunn made a motion Lyon LEPC is in compliance with their level of response. Mr. Corona seconded the motion which was approved unanimously. Mr. Tognoli abstained.

Mineral LEPC – Mr. Tognoli made a motion Mineral LEPC was in compliance with the level of response. Mr. Corona seconded the motion which was approved unanimously.

Nye LEPC – Mr. Tognoli made a motion Nye LEPC is in compliance with their level or response contingent upon completing meeting minutes and the plan. Mr. Corona seconded the motion which was approved unanimously.

Pershing LEPC – Mr. Tognoli made a motion Pershing LEPC is in compliance with their level of response contingent upon completing meeting minutes and the plan. Mr. Corona seconded the motion which was approved unanimously.

Storey LEPC – Mr. Tognoli made a motion Storey LEPC is in compliance with their level of response. Mr. Corona seconded the motion which was approved unanimously.

Mr. Myler suggested Ms. Levering make a statement requesting the Funding Committee to address the question of funding radios in compliance with the State Interoperability Plan. The issue of funding radio purchases was referred to the SERC.

Washoe LEPC – Mr. Tognoli made a motion Washoe LEPC is in compliance with their level of response. Mr. Corona seconded the motion which was approved unanimously.

White Pine LEPC – Ms. Gunn made a motion White Pine LEPC is in compliance with their level or response. Mr. Tognoli seconded the motion which was approved unanimously.

C. Discussion/Action of possible revision to Policy 8.1 regarding the requirement to file plan review results and/or updates in writing if minutes of the LEPC meetings are submitted indicating review of the plan

Ms. Kennard stated to streamline LEPC requirements, she would like the Planning and Training Subcommittee to consider as to whether detailed minutes would suffice and eliminate the need to also require written notice because once you have the minutes, you have the notice. The Subcommittee recommended detailed minutes may be submitted in lieu of notice from the LEPC Chair. This issue was referred to the Policy Committee.

Richard Brenner asked when LEPCs submit a new plan, is there a requirement the NRT-1 checklist submitted with it. Ms. Kennard said it is not in policy. Mr. Brenner suggested the Policy Committee needs to look at this issue also.

D. Discussion/Action regarding lack of LEPC compliance with policy deadlines

Ms. Kennard stated the January 31 plan review deadline has been in effect for two years and has continually been missed. Other deadlines have been set for a year or more and are also missed by LEPCs. Ms. Kennard went on to state SERC has allowed this and it needs to be determined if the precedence should continue. Ms. Levering stated the only enforcement of policies the SERC has is withholding grant funds. Mr. Brenner advised the SERC will need to address this issue. A lengthy discussion ensued about whether funds should be withheld from LEPCs who are not meeting the deadlines. This agenda item was referred to the Policy Committee.

Ms. Kennard advised another Planning and Training Subcommittee meeting will need to be held toward the end of June for review of the United We Stand grant applications that will be sent to applicants after the April 13 SERC meeting. The next meeting was scheduled for Thursday, June 15 in either Carson City or Reno.

Mr. Tognoli made a motion to table Section III Item C and Section IV Item E and agendize for the next meeting. Mr. Corona seconded the motion which was approved unanimously.

IV. Public Comments

No comments.

V. Adjournment

Mr. Tognoli made a motion to adjourn at 10:55 a.m.